

CHCA Meeting Final Minutes
July 2023 - Approved 08/08/2023

1. Attendance – Leslie Caruso, Chris Rule, Amanda Rule, Alan Miroslaw, Mary Ann Ogle, Jim Rundle, Rachael Dorothy, Will Pearce. Will wrote the minutes in Tim’s absence.
2. Review/Approve prior month’s minutes - Mary Ann motion, Chris second, passed unanimously.
3. Treasurer’s Report - Adam sent an e-mail prior to the meeting that he would be unable to attend, that he was in process of going thru all the 4th of July revenue and expense items, and would send an update when he was finished.
 - a) Fund Balances -
 - In Adam’s absence, we do not have an update for bank account balances and for net income for the 4th of July event. Chris reported on the cash in the cash box (which included some of the money collected for the total amount for the 50/50 raffle, which was \$115.00), and we discussed that this amount would be added to the amount collected in Adam’s Venmo account (sales for wristbands, the rest of the 50/50 raffle sales, pop/water bottles and snacks), plus what Courtney and Jeff will report to Adam for the race (which had a record number, since 2016, of 201 race participants).
 - b) Membership Drive Results to Date!
 - We discussed Adam’s e-mail report about the current leading District in the membership drive contest, and noted that this is not a surprise knowing the diligence with which this Trustee engages with the members of their district.
4. 4th of July Wrap Up
 - a) THANKYOU - The meeting participants greatly thanked Chair Amanda Rule, for what many of us thought was the greatest Colonial Hills 4th of July Event of the recent era. We noted that this was the first year in a number of years that we didn’t have to worry about unforeseen problems just waiting to cause issues that we would have to deal with. Everything flowed seamlessly, always under control. Amanda gave the following event report:
 - She noted how the event was a good team effort, with volunteers able to set everything up for the midway games ahead of time in the shelter house the day before for quick transfer to their outside locations the morning of the event, or in the case of the watermelons having everything ready for quick slicing in the morning.
 - + Amanda noted that although ideally, she wants to gather even more volunteers for the total effort, the process improvement of having volunteers start at 10:00 AM, with their shorter length of volunteering time, with two shifts, seemed to induce the greater number of volunteers we had this year for the midway activities, and for selling wrist bands and concessions. This allowed the more popular activities to continue to almost 1:00 PM, whereas in prior years, everyone was pretty much ready to pack it in around noon.
 - + The publicity emphasis for teenage volunteers resulted in many more youth volunteers this year, which greatly helped the volunteer situation, including tasks for setup, midway activities and take down. It was suggested that possibly both a teenage volunteer and an adult volunteer work together on the high activity bounce houses.
 - + Adam’s Venmo account was very helpful, being extensively used for purchases.
 - + Amanda also reported that CyMack’s sponsorship completely covered free

Kona Ices for 220 purchases, and Branded BBQ did very well. We discussed that the line for Branded never was very long, and the time to get your order was only a minute or two at most, whereas with previous food concessionaires, the wait for your order was sometimes around 10 to 15 minutes.

+Amanda also reported that Courtney said that there were a huge number of last-minute sign ups for the race, which accounted for the very large number of participants (see Treasurer's Report).

+ Leslie noted that all CHCA Event plans need to add a task to empty trash cans in the shelter house.

- b) Bike Decorating Contest - Mary Ann reported that the kids did a great job decorating their modes of transportation. Also, that co-chair Robin was able to keep announcing for the winners to come get their prizes, and eventually rounded up all the winners.
5. New Business/Upcoming Events
 - a) Buddy Box Packing (8.13.23) – Emma has already posted the event to FB, but it was noted the event need to be kept at the top of the postings. Also, Emma has set up her SignUpGenius for two one-hour shifts, at 1:00 PM and 2:00 PM, at the new Family Mentor Foundation address 6520 Singletree Dr.
 6. Next Courier - Target Date for Publication - Chris reported that -
 - The target dates for the next Courier will be: Chris will request articles that he can collect at the beginning of September, to have everything ready to send to the Courier Editor by around mid-September. Chris specified that this Courier will be very full, and will include the President's Letter, Dues Contest Update, 4th of July recap, Welcome Wagon, Halloween Decorating and Party publicity, and Holiday Decorating and Party and Luminary Event publicity.
 - The last Courier will then be published in early November, and would include recaps for the Halloween Party and Decorating. Chris will then begin reaching out to advertisers for 2024.
 - Will reported on the following schedule for website blogposts to be published: 4th of July Recap (7/11), Age Friendly Worthington Update Publicity (7/15, see Public Comments), Buddy Box Packing Publicity (7/22) and WIN Festival of Faith and Nations Publicity (7/23).
 7. Public Comments – Longtime resident Jim Rundle informed us of the following items:
 - The Age-Friendly Worthington initiative will hold follow-up public open houses on Tuesday, July 25, from 10 AM to noon at the Old Worthington Library Owl Meeting Room, and from 5 to 7 PM at the Worthington Community Center in the Community Room. These open house sessions will give community members the opportunity to provide feedback on the master plan which was developed from what other communities have done and from previous Worthington community input meetings, such as those some of us attended in May. (Please see the CHCA website May 4 blogpost regarding these planning sessions for the Age-Friendly Action Plan, for details.)
 - The relatively new, and probably generally overlooked, Worthington Spotlight newspaper, for which Jim will request permission to place a distribution box on the ledge of the shelter house window from Colleen Light, Worthington Parks and Recreation. Also, Jim is distributing a supply of this newspaper to folks in Colonial Hills to introduce them to it. Specifically, although the publication is free, the distribution sites are currently only mostly in downtown Worthington. Mary Ann noted that in the Age-Friendly Action Plan session she attended, each working group stressed the need for written communications, rather than online, to keep them informed of community activities, and the Worthington Spotlight seems to be a great medium to perform this function.
 8. Adjourn - Chris motion, Mary Ann second.